

16.	Forms of teaching activities	16.1.	Lectures - theoretical teaching, classes	15		
		16.2.	Exercises (laboratory, classroom), seminars, teamwork: classes	15		
		16.3.	Practice: classes			
17.	Other forms of activities	17.1.	Project work: classes			
		17.2.	Individual work: classes			
		17.3.	Homework - tasks	60		
18	Signature requirements	Attendance to 80% of the exercises and attendance to 60% of the lectures				
19	Method of the evaluation					
	19.1.	Tests: points	40			
	19.2.	Seminar work/project, written and oral presentation: points	10			
	19.3.	Final exam: points	50			
20	Evaluation criteria (points/grade)		up to 59 points	5 (five) (F)		
			from 60 to 68 points	6 (six) (E)		
			from 69 to 76 points	7 (seven) (D)		
			from 77 to 84 points	8 (eight) (C)		
			from 85 to 92 points	9 (nine) (B)		
			from 93 to 100 points	10 (ten) (A)		
21.	Method of monitoring the quality of teaching		Self-evaluation by students, control of assistants in carrying out practical teaching and assessment of the achieved success of students, as well as the pass rate of students who have passed the course			
22.	Literature					
	22.1.	Compulsory literature				
		Serial number	Author	Title	Publisher	Year
		1.	Vodanoic M.	Osnove stomtologije	Zagreb:Naklada Slap	2015
		2.	FDI Svjetska stomatološka federacija	Priručnik stomatološke etike		2007
	22.2.	For further reading				
		Serial number	Author	Title	Publisher	Year
		1.	Lloyd M and Bor R.	Communication Skills for Medicine	New York, Churchil Livingston	1996

Serial number: 8

Annex no. 3		First cycle study program
1.	Title of courses	Information technology in Dentistry
2.	Code	PDTEIT1
3.	Study Program	Professional Dental Technicians
4.	Organizer of the study program (unit, i.e. institute, department, division)	UKIM - Faculty of Dentistry – Skopje, Department of Maxillofacial surgery

5.	Degree (first, second, third cycle)	First Cycle			
6.	Academic year/semester	Year	1	semester	1
7	Course load expressed in ECTS credits	3			
8.	Teacher (in case of multiple teachers, a responsible teacher is appointed)	Doc. Dr. Sanela Idoska			
9.	Course language	English			
10.	Necessary prerequisites for listening to and passing the course	None			
11.	Course objectives (competencies) and learning outcomes:	Course objectives (competences): introducing the students to the history of computers, elements, software, internet application software for office work, data processing (basic knowledge) and display of graphs and results with their explanation. The result of the education is the ability to work with computers and edit reports and findings in electronic form.			
12.	Detailed content of the course by chapters and units with learning outcomes for each chapter	Theoretical teaching Information, concept of information, content, quantity, pollution 1 class Development of the dispersion of scientific information, uncriticality of information disposal 1 class Information society, informatics in science, advantages and consequences 1 class Concept, form and content logical basis of selection of access to necessary information. Information transmission, concept of media, importance of transmission method 1 class Information basis of modern clinical research. Basics of information from and for patients 1 class Databases - general, professional and scientific databases, scientific networks, search engines 1 class Patient information, independent information networks, scientific studies 1 class Dictionaries, indexes, selectivity and sensitivity of the search, selection of adequate databases, comparison of databases and search engines. Information basis of modern clinical research 1 class Multimedia presentation, relations of information quantity in MMP, priorities for creating MMP, own findings 1 class Forms of presentation in everyday practice - congress, seminar, printed paper 1 class Basic principles in planning different forms of multimedia presentation, unification 1 class Work with windows, linux, open windows 7, open office 1 class Work with windows, linux, open windows 7, open office 1 class Text editors, images and tables, types of features 2 classes <i>Results: Students will be introduced to the basic tools for processing and presenting research results from the practice of dentistry.</i> Total: 15 classes			

		<i>Exercises:</i> <i>Creating tasks with education on the necessary IT skills in correlation with theoretical computer classes in the computer center 15 classes</i> Total: 15 classes				
13.	Interrelationship of objects	None				
14.	Detailed description of the teaching and working methods for the subject	Interactive classes, exercises, work on separate programs in the computer center,				
15.	Total available classes fund	90 classes				
16.	Forms of teaching activities	16.1.	Lectures - theoretical teaching, classes	15		
		16.2.	Exercises (laboratory, classroom), seminars, teamwork: classes	15		
		16.3.	Practice: classes			
17.	Other forms of activities	17.1.	Project work: classes	15		
		17.2.	Individual work: classes			
		17.3.	Homework - tasks	45		
18.	Signature requirements	- Regular attendance of theoretical classes, attendance to at least 60% of classes - Regular attendance and activity of practical classes				
19.	Method of the evaluation					
	19.1.	Tests: points		50 points		
	19.2.	Seminar work/project, written and oral presentation: points		10 points		
	19.3.	Final exam: points		30 points		
20.	Evaluation criteria (points/grade)	up to 59 points	5 (five) (F)			
		from 60 to 68 points	6 (six) (E)			
		from 69 to 76 points	7 (seven) (D)			
		from 77 to 84 points	8 (eight) (C)			
		from 85 to 92 points	9 (nine) (B)			
		from 93 to 100 points	10 (ten) (A)			
21.	Method of monitoring the quality of teaching	Self-evaluation by students, control of assistants in carrying out practical teaching and assessment of the achieved success of students, as well as the pass rate of students who have passed the course				
22.	Literature					
	22.1.	Compulsory literature				
		Serial number	Author	Title	Publisher	Year
		1.	Prof. Dr. Jovanchevski Gjorgji	Basic Computer Literacy	Gocmar, Skopje	2006
		2.	Prof. Dr. Jovanchevski Gjorgji	Windows World	Gocmar, Skopje	2006
		3.	Course teacher	Authorised classes		

	22.2.	For further reading				
		Serial number	Author	Title	Publisher	Year
		1.	Joice Cox, Joan Preppernay	Step by step. Online edition	Microsoft press	2008
		2.	Joyce Cox, Curtis Frye, Steve Lambert, Joan Preppernau, et al	Microsoft© Office System Step by Step 2nd edition	Microsoft press	2007
		3.				

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Annex no. 3		First cycle study program			
1.	Title of courses	Teeth Morphology 2			
2.	Code	PDTMM21			
3.	Study Program	Professional Dental Technicians			
4.	Organizer of the study program (unit, i.e. institute, department, division)	UKIM - Faculty of Dentistry – Skopje, Department of Dental Prosthetics			
5.	Degree (first, second, third cycle)	First Cycle			
6.	Academic year/semester	Year	1	semester	2
7.	Course load expressed in ECTS credits	5			
8.	Teacher (in case of multiple teachers, a responsible teacher is appointed)	Prof. Dr. Sasho Elenchevski and teachers and associates from the Department of Dental Prosthetics			
9.	Course language	English			
10.	Necessary prerequisites for listening to and passing the course	For attendance: Signature from Teeth Morphology 1 For exam: Passed Teeth Morphology 1 exam			
11.	Course objectives (competencies) and learning outcomes:	The course objective is for the student to master the anatomical, morphological and functional characteristics of the teeth in the transcanine sector, to understand their significance for mastication, occlusion and stability of the dental arc, as well as the orientation of the teeth in relation to the face and jaws. Additionally, the student will develop practical skills for modeling teeth from the transcanine sector of the permanent dentition, which will allow him to better understand their anatomy and function.			
12.	Detailed content of the course by chapters and units with learning outcomes for each chapter	Chapter 1 Permanent maxillary first premolar 1 class Permanent maxillary second premolar 1 class Permanent mandibular first premolar 1 class Permanent mandibular second premolar 1 class Permanent maxillary first molar 1 class Permanent maxillary second molar 1 class Permanent mandibular first molar 1 class Permanent mandibular second molar 1 class Permanent maxillary and mandibular third molar 1 class <i>Results of Chapter 1: The student will be able to describe in detail the morphological and anatomical characteristics of the permanent premolars and molars in the upper and lower jaw.</i>			